

Adding Us To Your Safelist

Want to make sure you receive all of the PYFC's latest newsletters and alerts? To prevent PYFC email from being caught by your spam filter, please put "**noreply@myfbo.com**" and / or "**info@pyfc.org**" in your email address book.

For more specific instructions, please select your email program/provider below:

[Outlook Express](#)

[Yahoo! Mail](#)

[Hotmail](#)

[Gmail](#)

[AOL](#)

[NetZero](#)

[Juno](#)

[Earthlink](#)

[MSN](#)

[Verizon](#)

[Lotus Notes](#)

[Comcast Webmail](#)

Outlook Express

1. Start Outlook Express
2. Under the Tools Menu, go to Message Rules -> Mail
3. Click New.
4. Under "Select the Conditions for your rule," put a checkmark next to "Where the from line contains people."
5. Under "Select the Actions for your rule," put a checkmark next to "Move it to the specified folder."
6. Under "Rule Description (click on an underlined value to edit it)," the phrase "contains people" should be underlined. Click on it, type in "noreply@myfbo.com" and / or "info@pyfc.org", and click Add and then OK.
7. Again under "Rule Description (click on an underlined value to edit it)," the phrase "specified folder" should be underlined. Click on it, make sure Local Folders is selected on the left, then click on New Folder on the right. Name the folder ("PYFC," for example), then click OK.
8. Click OK twice.

Yahoo! Mail

If you are using the New Yahoo! Mail Beta Version

1. Click on Contacts in the left-hand side
2. Click on Add Contact at the top of the screen
3. Under Email Addresses, enter "noreply@myfbo.com" and / or "info@pyfc.org", then click Save.

If you are using the older version of Yahoo! Mail:

1. Click on the Address tab near the top of the page.
2. Enter "noreply@myfbo.com" and / or "info@pyfc.org" in the box labeled "E-mail."
3. Click Save.

Hotmail

1. On the right hand side of the page, click on "Options." (If you are using the full version, you will then need to click on More Options.)
2. Under "Junk e-mail," click on "Safe and blocked senders."

3. Click on "Safe senders."
4. Enter "noreply@myfbo.com" and / or "info@pyfc.org" into the box on the left.
5. Click "Add to list."
6. Check that "noreply@myfbo.com" and / or "info@pyfc.org" shows up in the box on the right.

Gmail

1. Click on Contacts on the left-hand side of the screen.
2. Click on Create Contact near the top.
3. Next to Primary Email, enter "noreply@myfbo.com" and / or "info@pyfc.org", then click Save.

AOL

1. Click the Mailbox icon.
2. Click the Address Book.
3. Select Add Contact.
4. Type "noreply@myfbo.com" and / or "info@pyfc.org" in the Contact section.

NetZero

1. Click the Settings link and select Email Features.
2. On the Email Features screen, click the Do Not Block link.
3. The "Email Features: Do Not Block" screen will appear, displaying your current Do Not Block.
4. Type "noreply@myfbo.com" and / or "info@pyfc.org" in the box under "Add Address to Do Not Block."
5. Click the Add button to add the address to the list on the right.
6. When you are finished, click the Save button.

Juno

1. Click the Email Features link within Email on the Web.
2. On the Email Features screen, click the Do Not Block link.
3. The Email Features: Do Not Block screen will appear, displaying your current Do Not Block.
4. Type "noreply@myfbo.com" and / or "info@pyfc.org" in the box under "Add Address to Do Not Block".
5. Click the "Add" button to add the address to the list on the right.
6. When you are finished, click the Save button.

Earthlink

1. Click on Address Book on the left, below your Folders.
2. When your Address Book opens, click the Add button.
3. On the Add Contact screen, find the Internet Information box.
4. Enter "noreply@myfbo.com" and / or "info@pyfc.org" into the top Email box.
5. Click Save.

MSN

If you are using MSN version 9:

1. Click on Settings: E-mail|Junk e-mail (at the bottom left of the screen, just above Calendar).
2. On the E-mail settings screen, click Junk E-Mail Guard.
3. Select Safe List.
4. In the space provided under "Add people to the safe list," type "noreply@myfbo.com" and / or "info@pyfc.org"
5. Click Add.

For older versions of MSN, you can add our address to your Safe List as follows:

1. Click on E-mail settings (it's at the bottom left of the screen, just above Calendar).
2. On the E-mail settings screen, click Junk Mail.
3. Select Safe List.
4. Click "Add an item to this list."
5. When the Add To Safe List box appears, enter "noreply@myfbo.com" and / or "info@pyfc.org".
6. Click Add.

Verizon

1. Go to your Verizon Inbox.
2. Click Options.
3. Select the Block Senders tab (near the top of the screen).
4. On the Block Senders screen, you'll see both a Block Sender List and a Safe List. In the space where it says, "Enter e-mail address or sub domain to always accept even if the domain is blocked," enter "noreply@myfbo.com" and / or "info@pyfc.org".

Lotus Notes

1. Under the Actions menu go to Tools -> Mail Rules
2. Click on "New Rule" near the top.
3. Under "Create condition" there are boxes containing "sender" and "contains." Type "noreply@myfbo.com" and / or "info@pyfc.org" in the third box, then click Add.
4. Under "Specify actions," there is a box labeled "move to folder." Click the Select button to the right and choose Inbox.
5. Click Add Action, then OK.

Comcast Webmail

1. Click the Address Book link in the left menu
2. Click Add Contact at the top of your Address Book.
3. Type "noreply@myfbo.com" and / or "info@pyfc.org" in the Email Address section, then click Add.